

Bond County Soil & Water Conservation District  
1111 E. Harris Ave., Greenville, IL 62246  
Regular Monthly Board Meeting, Friday, February 09, 2018

The regular monthly meeting of the Bond County Soil and Water Conservation District's Board of Directors was held on Friday, February 09, 2018 at the USDA Service Center. Bingham called the meeting to order at 10:00 a.m.

Directors present: Mike Bingham, Wes Pourchot, Kyle Johnson and Denny Kirkham. Also present: Emily Hartmann, Roger Marcoot. Associate Director. Absent: Karen File. All votes are unanimous unless otherwise indicated.

Directors reviewed the minutes from the previous meeting. Kirkham moved for approval of the minutes, Pourchot seconded the motion; motion carried. Last month's time sheets, financial reports, current bills due, and delinquent accounts were reviewed and discussed by the Board. Kirkham moved to approve the timesheets, pay bills, and approve financial reports; Pourchot seconded. Motion carried.

**Old Business:** The board reviewed the cover crop application and ranking factors. The cover crop meeting details were discussed, including advertising, sponsorship, meals, etc.

**New Business:** The board reviewed a proposal by Hartmann to replace the Conservation Associate's laptop. The current laptop has out of date software and security updates are not provided by Microsoft for the old software. The recommendation is to keep the old laptop only for soil sampling program use. The new laptop would be used for MS office, email and other programs. Hartmann/Marcoot are investigating updated the soil sampling software in the future. Kirkham moved to approve the purchase of the Acer Aspire E 15 laptop with MS Office Professional Home & Business and cordless mouse for the estimated cost of \$ 563.94. Pourchot seconded; motion carried.

The board entertained a request from the Bond County Farm Bureau to store their ice cream trailer in our shed. After discussion Kirkham moved to allow the FB to store their ice cream trailer in the SWCD Shed with the condition they carry their own insurance on the trailer and the SWCD will not be liable for the trailer. Pourchot seconded; motion carried.

**Administrative Coordinator's Report:** Hartmann reported on AITC activities, NRCS contribution agreement, invoicing, and upcoming events. See attached report.

**Conservation Associate's Report:** Marcoot is working with Hartmann on the e-newsletter and planning the cover crop meeting. Sponsorships have been secured. He has not yet started on equipment repairs. He's waiting until the weather breaks.

Kirkham moved to adjourn at 11:00 a.m. Johnson seconded. Motion carried.

**Future Meetings:** The next meeting will be held on Wednesday, March 14, 2018 at 8:00 a.m.

Respectfully submitted,

Emily Hartmann, Exec. Director

## AC Report for Feb. 2018

Submitted by: Emily Hartmann

### Primary Projects:

- EPA 319 Grant
- IL Forage and Grassland Council Facebook Page and Website Maint.
  - Currently working on IL Forage Institute
- Bond AITC Facebook Page
- Bond SWCD Equipment & Soil Sampling Invoicing – All caught up
- Assisting NRCS with:
  - CSP Program evidence interviews, payments and folder updates
  - CSP – 3 new applications
  - Landowner calls & file updates
  - HEL 10% status review letters, maps, etc.
- Completing FOIA Requests for Bond County SWCD
- AITC lessons and planning
  - FFA Week & Summer Ag Institute
- Annual Meeting & Cover Crop Meeting Planning
- Computer for Cons. Associate Research
  - Use existing desktop – No warranty \$ 422.95
    - Microsoft Windows 10 - \$109.00
    - MS Office Professional Home & Business - \$203.95
    - Cordless Mouse - \$ 10
    - Monitor \$75-100
  - **Purchase new laptop - \$ 563.94**
    - **Acer Aspire E 15 - 1TB 4GB \$ 349.99**
    - **MS Office Professional Home & Business \$203.95**
    - **Cordless Mouse \$10**

### Upcoming & Recent Meetings

- Feb. 2 – Farm Bureau Annual Meeting
- Feb. 5 – AITC Regional Meeting in Bloomington
- Feb. 9 - Annual Meeting
- Feb. 19-23 – FFA Week Activities at both schools
- Mar. 20 – Cover Crop Meeting
- April 4 – Fish Pick UP
- April 26 – 5<sup>th</sup> Grade Conservation Day
- June 18 – Summer Ag Institute Teacher Training