

Bond County Soil & Water Conservation District  
1111 E. Harris Ave., Greenville, IL 62246  
Regular Monthly Board Meeting, Thursday, May 10, 2018

The regular monthly meeting of the Bond County Soil and Water Conservation District's Board of Directors was held on Thursday, May 10, 2018 at the USDA Service Center, Greenville, IL. Pourchot called the meeting to order at 8:00 a.m.

Directors present: Wes Pourchot, Karen File, Denny Kirkham. Also present: Emily Hartmann, Roger Marcoot. Associate Director: Carl Albert: Absent: Mike Bingham, Kyle Johnson. All votes are unanimous unless otherwise indicated.

Directors reviewed the minutes from the previous meeting. Kirkham moved for approval of the minutes, File seconded the motion; motion carried. Last month's time sheets, financial reports, current bills due, and delinquent accounts were reviewed and discussed by the Board. File moved to approve the timesheets, pay bills, and approve financial reports; Kirkham seconded. Motion carried.

**Old Business:** The board heard reports on the 5<sup>th</sup> Grade Con. Day, the plans for the AITC Teacher Workshop and a seed sales update. Due to extensive work on the AITC programs Kirkham moved to approve three pay periods of Hartmann's salary be bill to the AITC grant account. File seconded; motion carried.

**New Business:** Hartmann shared information on plant tissue testing with SGS labs. There is interest in having the SWCD pull the tissue samples. As soon as the final charges are received from SGS a price can be set to cover labor, travel and shipping expenses. Carl Albert was introduced as a new Associate Director. The new drill was delivered and loan has been processed. Summer Conference was discussed and Kirkham agreed to attend on behalf of the SWCD. The event is planned for July 23-24 in Springfield. The SWCD normally covers registration expenses for the director and employee and the hotel for the director.

**Administrative Coordinator's Report:** Hartmann reported on AITC activities, NRCS contribution agreement, invoicing, and upcoming events. See attached report.

**Conservation Associate's Report:** Marcoot is delivering drills, and continues to manage the soil testing program. Invoicing is caught up.

Kirkham moved to adjourn at 9:45 a.m. File seconded. Motion carried.

**Future Meetings:** The next meeting will be held on Wednesday, June 13, 2018 at 8:00 a.m.

Respectfully submitted,

Emily Hartmann, Exec. Director

## **AC Report for May 2018**

Submitted by: Emily Hartmann

### **Primary Projects:**

- EPA 319 Grant – submitted two new invoices
- IL Forage and Grassland Council Facebook Page and Website Maint.
  - Currently working on IL Forage Expo
- Bond AITC Facebook Page
- Bond SWCD Equipment & Soil Sampling Invoicing – All caught up
- Assisting NRCS with:
  - CSP – 10 new applications & 5 renewals
    - Landowner calls & file updates
  - EQIP – Landowner letters, direct deposit, applications
  - HEL 10% status review letters, maps, etc.
- Completing FOIA Requests for Bond County SWCD
- Completed FOIA and OMA training for 2018
- Soil Sampling software – updated and working (after a week of issues)
- AITC lessons and planning
  - State AITC meeting on May 22 - Springfield
  - Summer Ag Institute – June 18, 2018

### **Upcoming & Recent Meetings**

- April 26 – 5<sup>th</sup> Grade Conservation Day
- May 4 – St Louis Science Center with MG 4<sup>th</sup> Grade
- May 8 – Conservation day with MG 3<sup>rd</sup> Grade at Bond Christian Camp
- May 22 – State AITC Meeting in Springfield
- June 18 – Summer Ag Institute Teacher Training