

Bond County Soil & Water Conservation District  
1111 E. Harris Ave., Greenville, IL 62246  
Regular Monthly Board Meeting, Wednesday, November 14, 2018

The regular monthly meeting of the Bond County Soil and Water Conservation District's Board of Directors was held on Wednesday, November 14, 2018 at the USDA Service Center, Greenville, IL. Bingham called the meeting to order at 8:00 a.m.

Directors present: Mike Bingham, Carl Albert, Wes Pourchot. Also present: Emily Hartmann, Roger Marcoot, Gary Gaubatz. Absent: Kyle Johnson and Dennis Kirkham. All votes are unanimous unless otherwise indicated.

Directors reviewed the minutes from the previous meeting. Albert moved for approval of the minutes, Pourchot seconded the motion; motion carried. Last months' time-sheets, financial reports, current bills due, delinquent accounts and compilation report were reviewed and discussed by the Board. Pourchot moved to approve the timesheets, pay bills, and approve financial reports; Albert seconded. Motion carried. Hartmann updated the board on the budget, the pending payment from the IL Comptroller's office and the contribution agreement change in funds. Pourchot moved to pay the bill for the Turbo Max no later than Nov. 19. Preference is to use the comptroller's payment that is pending, but a savings transfer is allowed if needed. Albert seconded; motion carried.

**NRCS Update:** Gabautz reported on active contracts, staffing status, applications and CSP/CRP/EQIP.

**FSA Update:** Hartmann notified that the FSA CED is transferring to Springfield. The FSA PT-Leidner is retiring on 12/31/18. A new FSA PT-temp is Cord Lewey and he started in October. Knackstedt is on medical leave. No information is available regarding backfilling the positions.

**Old Business:** The NRCS Contribution agreement, training and changes were reviewed. The SSRP project in Pocahontas is moving forward and Hartmann will attend their village meeting on Monday night, Nov. 19. The annual meeting is planned for Feb. 1. The cover crop funding projects are being completed. Hartmann presented applications for approval for the cover crop program. Application #s 005-10001, 002, 003, 004, 005, 009 met the minimum standards for seeding cover crops. Pourchot moved to approve the applications for payment. Albert seconded; motion carried.

**New Business:** Hartmann continue to work toward Certified Planner status. The board discussed disposal of the SWCD truck. Albert moved to advertise online and in the Bond Co. Shopper that the SWCD will be accepting bids for the purchase of the diesel Dodge truck. A minimum of \$5000.00 is reserved, the board reserves the right to accept or reject any or all bids and bids must be received by the close of business on December 10<sup>th</sup>. The bids will be read at the next regular board meeting on Dec. 12 at 10:00 a.m. Pourchot seconded; motion carried. The funding plan for the LUC funds was reviewed and discussed by the board. The LUC meeting scheduled for Nov. 15 was cancelled due to pending bad weather. A teleconference to approve the spending plan is scheduled for Tuesday, Nov. 20. Hartman will forward the teleconference information to the board when it is received. The board reviewed the CMS calendar for 2018 regarding holiday hours. The board previously approved allowing staff to use Lincoln's birthday and election day as floating holidays. By following the CMS holiday schedule, the SWCD office will be closed on Thanksgiving and the day after, and Christmas Day. Staff can use their floating holidays at their preference.

**Administrative Coordinator's Report:** Hartmann attended NRCS Contribution agreement training on Tuesday, Nov. 13. She created and distributed the LUC spending plan spreadsheet. She is caught up on the invoicing and working toward credit card payment processing. The updated records from the accountant and is caught up on reconciliations. She is working with NRCS on EQIP and CSP activities. She continues to work with Chelsea on AITC activities and programs. She has is finalizing the cover crop payments and is working with the stream specialist on the Pocahontas SSRP project.

**Conservation Associate's Report:** Marcoot reported the Chevy truck is working well. One of the drills need several repairs and the markers are in the process of being repaired with new hubs. There are still drills and turbo max rentals for November. The bid for a new drill from Reichmann Bros is still available. The board discussed replacing the drill with the most mechanical problems and highest acreage. Albert moved to contact Reichmann and accept their bid with small

seed box installed with the intent to finance the purchase in the spring when the drill arrives. Pourchot seconded; motion carried.

**Executive Session:** Pourchot moved to adjourn to executive session at 10:20 a.m. to discuss personnel. Albert seconded; motion carried. The board reconvened at 10:30. No action was taken. Pourchot moved to adjourn the meeting at 10:30 am. Albert seconded; motion carried.

**Future Meetings:** Dec. 12 at 10:00 am will be the next meeting & holiday potluck to follow.

Respectfully submitted,

Emily Hartmann, Exec. Director